



For Office use:
Booking
Number:

Faust Studio Booking Form

Name of Hirer: _____

Organisation: _____

Tel No. _____ Mobile No. _____ Fax No. _____

Email: _____

Address: _____

Description of the proposed function: _____

Number of participants: _____

Date/s of hiring: _____

Time of hire: _____

Name _____ Signature: _____

Date of application: _____ Company Chop: _____

Important

The hirer is responsible for keeping the Faust Studio in good condition and to make good damages caused by the hirer through negligence or otherwise. Faust International Ltd. is not responsible in the event of an accident or injury incurred during the period of hire. All individuals or groups must ensure that they have a public liability insurance to cover such accidents or injuries. The hirer must notify Faust in writing at least 7 days in advance of any alterations or cancellations to the above. Failure to do so will result in the full charges being levied. Please see enclosed for more detailed terms of use. Booking will only be confirmed on receipt of payment (cheque or cash).

Office use only:

Booking authorised by: _____ Date: _____

No of hours: _____ Amount: \$ _____

Additional Charges: _____ Amount: \$ _____

Mode of payment: Cheque Cheque No. _____ Cash

Date Paid: _____